



THE ISLE OF THANET PHOTOGRAPHIC SOCIETY CONSTITUTION

NAME

The name of the Society shall be **THE ISLE OF THANET PHOTOGRAPHIC SOCIETY** (hereinafter designated IOTPS or the Society).

OBJECTIVE

The objective of the Society is to further the interest in photography.

ORGANISATION

- The Society is a non-profit organisation and shall be managed by a committee comprising of Chairman, Secretary, Treasurer, Competition/Exhibition Secretary, Programme Secretary, Assistant Programme Secretary, Publicity Officer, Website Administrator and as many ordinary members as agreed at the AGM.
- The Chairman shall not hold the same office for more than 3 years consecutively, but may be re-elected after an interval of one year.
- A quorum shall comprise a minimum of 5 committee members.
- The Chairman or acting Chairman will only have a casting vote.

COMMITTEE

- The Committee shall have the power, pending the Annual General Meeting (AGM) or Emergency General Meeting (EGM), to fill any committee vacancy that may occur and/or to co-opt members.
- The Committee, by majority vote, shall also have the power to deal with unforeseen emergencies at their discretion without recourse to the members.
- The AGM shall be held towards the end of each Society season at which the proceedings and independently audited accounts for the previous year shall be presented. The meeting shall elect the committee and determine the subscriptions for the following year.
- An EGM shall be convened at any time by a written request delivered to the Secretary and signed by not less than 25% of the membership, or by a majority of the committee. The meeting must be convened within 28 days from the date of the notice. The business transacted at that meeting shall be specified in the notice convening the meeting and only such business as is specified shall be transacted at that meeting.

MEMBERSHIP

- Membership shall be open to all who agree to further, support and uphold the Society's good name and objectives, regardless of national or ethnic origin, marital or employment status, disability, class, sex, age, religious belief or sexual orientation.
- The Society is committed to promoting and achieving equal opportunities in all aspects of its work.

FINANCE

- The Society's financial year shall run 1st April to 31st March.
- The Committee will be responsible for the financial control of IOTPS and approve all major expenses.
- Two of the three designated signatories are required to sign the appropriate paperwork for any financial transaction.
- The Society shall maintain adequate insurance, as determined by the Committee. Public liability shall be covered at all times.

CONSTITUTION AND RULES

Alterations to the Constitution and Rules shall not be made except by majority vote at the AGM or EGM and via a proposed motion handed to the Secretary at least 14 days prior to the AGM or EGM, together with the names of the proposer and seconder. The motion shall be embodied in the agenda.



DISSOLUTION

In the event of the Society ceasing to exist, an agreed representative shall be appointed, with the responsibility of realising the Society's total assets and liabilities. The representative shall then arrange that the remaining balance (if any) be transferred, via the Kent County Photographic Association, to a photographic group having similar aims as the IOTPS.



THE ISLE OF THANET PHOTOGRAPHIC SOCIETY RULES

MEMBERSHIP

- All members will comply with the rules of the Society.
- The committee shall reserve the right to refuse or withdraw membership.
- Honorary Membership may be recommended, proposed and bestowed by a majority vote of the committee
- The Society is required to maintain a record of all member names, postal addresses, email addresses and telephone numbers.

SUBSCRIPTIONS AND FEES

- Each member will pay an annual subscription due at the beginning of the season.
- Each member, who attends, will pay a meeting fee every time the Society meets indoors.
- The levels of the annual subscription and the meeting fee will be decided at the previous AGM.
- The Society's season commences on the first Monday in September and membership shall be valid until the start of the following season.
- Active junior membership, i.e., up to the age of 16 and under the supervision of an accompanying responsible adult, shall be at one half of the full membership and one half of the meeting fee.
- Adult guests will pay a higher fee as agreed at the previous AGM.
- Junior guests, i.e., up to 16 years of age, non-active and under the supervision of an accompanying responsible adult, will pay a nominal fee.
- Subscriptions must be paid prior to members entering the Society's competitions and exhibitions.
- Any person wishing to join IOTPS after the 31st January will only pay half the annual subscription fee.

REGISTRATION

All attendees, both members and guests, must print their names in the register on entry to all the Society's indoor meetings.

COMMITTEE

- Committee members are elected at AGM.
- Nominations, after obtaining the nominees consent, for officers and members for the committee shall be with the secretary 14 days before the AGM, signed by both the proposer and seconder.
- The Committee has the right to amend the season's programme if circumstances require this.
- The new Committee elected at the AGM will take responsibility for the Society after the last meeting of that season's programme.

PROPERTY

- All trophies, cups and shields, etc., shall remain the property of the Society and shall be returned to the Society prior to each AGM for presentation to the competition winners that year.
- Members shall not use equipment owned by the Society for personal use without prior consent from the Committee.
- Any member authorised to borrow the Society's equipment shall be liable for any loss or damage sustained.
- The Committee expects that members who look after the Society's equipment ensure adequate security measures are taken. Where necessary, the Committee shall assist members with additional insurance.
- The Society will not accept responsibility for any loss or damage to member's personal property, however caused.



COMPETITIONS AND EXHIBITIONS

GENERAL

- All entries entered for competitions and or exhibitions shall be at the members/owners risk. Although the Society will take every care, safety and security cannot be guaranteed.
- Print mounts should not exceed 50 x 40cm in accordance with guidance from the KCPA. Framed, glass mounted, oversized or abnormal prints will not be considered for inclusion by the Competition Secretary.
- The minimum information on all print entries shall be the members "code" letters, orientation, and title.
- Digital Images shall be submitted on CD, DVD or Memory Stick. The overall "canvas size" of the image shall be 1024 pixels across by 768 pixels high. If the image is smaller than this then a black border must be added up to make up the 1024 x 768 pixel size. The file format shall be .jpg, the naming convention shall be as this: IMAGE TITLE by XX N.jpg Where the title is in capitals. The word by is in lower case, XX is the member's 2 digit code and N is the order preference as a number to facilitate a reduction in numbers being shown in the time allowed. For inter-club or external competition then the members name should be used instead of the code and XX N is replaced by the club name. The order of preference can also be shown in writing on a competition form or written on the CD/DVD.
Any images not complying with this standard will not be shown.
- The handing in dates for competitions will be scheduled in the years programme. No entry can be accepted after the scheduled handing-in date, except at the discretion of the Competition Secretary.
- Any print or digital image deemed (by the committee) to be a direct copy of someone else's work, or inappropriate to the Society's standards will (at the discretion of the committee) be disqualified.
- Judges will be asked to mark all competitions out of a possible 20 (except the digital and print assignment competitions) and to award 1st, 2nd and 3rd placing. The competition secretary will record the points awarded for all competition entries and will also email the scores to the webmaster for publication.
- The winner, second place and third place of each competition (print and digital) will be presented with a certificate.

COMPETITIONS

• Inter Club Competitions

- The IOTPS committee will appoint a sub-committee with the sole purpose of selecting prints and images for use in forthcoming battles. These may be entered for selection or by request if not already submitted. All members are eligible to put their name forward to be considered for the Sub-committee. Any problems that be evident during the selection must be put in writing to the IOTPS Committee Chairman for review at the next committee meeting. A reply must be returned to the reporting member.
- The organising club will determine the criteria for entry. Where this is the IOTPS a Photographer can only represent the club with a maximum of 2 Prints and 2 Digital Projected Images (DPI).
- Prints must be mounted and the mount size shall be exactly 40cm by 50cm. The title and club name must be clearly written on the reverse side and oriented as it should be viewed.
- A list of Print entries must be emailed to the IOTPS battle organiser at least 2 weeks before the event date.
- DPI canvas size must be exactly 1024 pixels wide by 768 pixels high. Any area that is smaller than the canvas size must filled with solid black. The file naming to be IMAGE NAME by CLUB NAME.jpg.
- The DPI's must be received by the IOTPS battle organiser at least 2 weeks before the event. This will be using either CDR, DVD or by email. The preferred method from clubs is to use email.



- **Quarterly Competitions**
 - There will be four Quarterly Competitions each season and the subjects of these competitions will either be 'set' or 'open', as determined by that season's programme.
 - Each member may enter a maximum of 4 prints and 4 digital images, the number of which may be determined by the Competition Secretary after all entries are counted for each section of the competition.
 - Slides will not be included in Quarterly Competitions
 - With any format whether it be prints or digital, should the number of members entering be less than 4 then that section of the competition will be aborted, this will be announced prior to the evening of the competition.
 - For every print or digital image an accompanying entry form must show an order of preference so that the total number of images submitted to the judge can be limited if required.
 - No print or digital image may be used in Quarterly Competitions more than once in any season or more than twice in any Quarterly Competition. A digital image may be reproduced as a print (or vice versa) and submitted as such, with the same criteria as above. So the same image may be seen 4 times over 2 seasons.
 - The member(s) with the highest total of points for prints or digital images in any given season will be designated Print or Digital Photographer of the Year respectively and awarded the appropriate trophy at the AGM. The total will be the sum of the points given for the member's highest entry in each Quarterly Competition. These points will also be used for the Society's Award Scheme (see below).
- **Three of a Kind Competition**
 - Three prints of your own choice, but having a recognisable common theme. Each image to be marked Left, Centre and Right.
 - More than one set of "three of a kind" may be submitted, provided an order of preference is clearly denoted. Entries may be restricted at Competition Secretary's discretion.
- **Knockout Competition**
 - Each competing member enters up to eight images.
 - The entries are mixed and displayed on a one against one basis. The audience judges, by a show of hands, which of the two images goes through to the next round.
 - This process is repeated until four images remain, the winner of this round being the overall "knockout" winner, a second place and a third place.
- **Audio-visual Competition**
 - Open subject. Entry or entries must consist of a selection of images accompanied by a spoken and/or musical sound background, either recorded or live
 - The entry should not exceed 4 minutes in duration.
 - entry submitted should be numbered to indicate the preference of showing order to facilitate a possible reduction in entries.
- **Annual Assignment**
 - The Assignment consists of an entry of a selection of digital images or prints. Guidelines and topics change annually, according to the nature of the assignment.
 - All images for the assignment must be taken within the designated area.
 - The marking of each entry will be determined by the nature of the competition and the number of entries.
 - Should more than one entry be submitted, showing order preference should be made clear to facilitate a reduction in numbers being shown in the time allowed.
 - The guidelines and topics for the annual assignment competitions will be announced at the AGM.



- **Annual Exhibition (subject to availability of venue)**
 - The exhibition will consist only of mounted prints.
 - Members may enter any number of prints to be selected for exhibition, but prints may be restricted in number according to space and numbers.
 - Mark your prints as for competitions.
 - No print previously submitted for an IOTPS Exhibition will be eligible.
- **Award Scheme**

The award scheme is currently on four levels: Bronze, Silver, Gold and Platinum, and any member is eligible to take part. The awards achieved in any season will be presented at the AGM. There is no time limit to this scheme and points accrued in one season will be carried forward to the next.

 - To gain **Bronze**, a member must score at least 16 points in four quarterly competitions, (not necessarily successive).
 - To gain **Silver**, a member must score at least 18 points in four quarterly competitions (not necessarily successive), but after having achieved bronze.
 - To gain **Gold**, a member must score 20 points in three quarterly competitions (not necessarily consecutively), again, after having achieved silver.
 - To gain **Platinum**, a member must accumulate a further 8 'scores of 20' at quarterly competitions (not necessarily consecutively) after having achieved Gold award.